

CERTIFICATE/LETTER REQUEST FORM

Certificate of Baptism Sponsor Letter

(Please allow 7-10 days for processing and mailing)

(Photo ID may be required to obtain Certificate of Baptism)

Date requested / /
Month Day Year

Requested by _____ Phone number _____

Name for certificate/letter _____

For Certificate of Baptism:

Date of birth / /
Month Day Year

Approximate date of Baptism / /
Month Day Year

Parents Names _____

Godparents Names _____

Place of Birth _____

Baptized by _____

For Letter:

If you are asked to be a Godparent and you are married, you must be married in the church, therefore, in order for us to write a letter we must have a copy of your Wedding certificate if you were married somewhere other than at St. Francis.

Godparent/Sponsor Membership Permission to Baptize Other*

*If 'other', please explain _____

Date of sacrament _____

Name of child/person receiving sacrament _____

Parents Names _____

Mail to _____
